

## APCD Daily TAG Call – Meeting Highlights (February 7<sup>th</sup> – 11<sup>th</sup>)

### Monday, February 7<sup>th</sup> - TAG call highlights

1. The Division welcomed payers to the TAG call.
2. The Division continues to develop materials and resources to support payers in preparation for the initial data submission by February 28<sup>th</sup>.
  - Attached to this email is an updated APCD Filing Requirements Summary – Feb 2011 that reflects the reported changes specified in the Administrative Bulletin 11-05 ([posted January 26<sup>th</sup>, 2011](#)).
  - The Division will make the APCD Filing Requirements Summary – Feb 2011 document and other updated resources available on the APCD website soon ([www.mass.gov/dhcfp/apcd](http://www.mass.gov/dhcfp/apcd)).
  - If you have trouble with the attachment or if you have questions about the reporting requirements please contact Young Joo ([young.joo@state.ma.us](mailto:young.joo@state.ma.us)).
3. The Division addressed other payer specific technical questions.
4. With no other questions to address, the Division concluded the meeting at 2:30pm.

### Tuesday, February 8<sup>th</sup> - TAG call highlights

1. The Division welcomed payers to the TAG call.
2. The Division continues to develop materials and resources to support payers in preparation for the initial data submission by February 28<sup>th</sup>.
  - The Division plans to provide payers with updated resources such as the Summary of Filing Requirements, Variance Request Process Memo, TAG Call Meeting Highlights, and FAQ's soon.
  - The materials will be distributed to payers on the email list, posted on the APCD website ([www.mass.gov/dhcfp/apcd](http://www.mass.gov/dhcfp/apcd)), and can also be directly requested by email or phone.

#### APCD Filing Requirements Summary

- (Attached: APCD Filing Requirements Summary – Feb 2011 – Updated 020811.xls)
- If you have questions about the reporting requirements please contact Young Joo ([young.joo@state.ma.us](mailto:young.joo@state.ma.us)).

#### Variance request application review process

- (Attached: Updated Memo to Payers – APCD Variance Review Process 02.09.11.pdf)
- The Division previously distributed a memo to payers detailing the Division's goals and expectations for the variance application review process. Because the Administrative Bulletin 11-05, posted January 26<sup>th</sup> ([direct link to AB 11-05](#)), extended the deadline for submission, the Division is providing an updated memo with information about the variance application review process and expected timelines.

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3. After some discussion about the APCD filing requirements and variance applications, the Division addressed other payer specific technical questions.
4. With no other questions to address, the Division concluded the meeting at 2:40 pm.

### Wednesday, February 9<sup>th</sup> - TAG call highlights

1. Young J. welcomed everyone to the TAG call and informed payers of meeting highlights from Tuesday, February 8<sup>th</sup> were sent in an email in earlier in the day. He asked payers to pay careful attention to the 2 attachments:
  - APCD Filing Requirements Summary – Feb 2011 – Updated 020811 (Excel attached)
  - Updated Memo to Payers – APCD Variance Review Process 02.09.11 (PDF attached)He also stated that the Division would send out official notifications to payers who did not have variance forms submitted and encouraged payers to contact their liaisons immediately if they have already started the process to avoid the notifications.
2. The Division continues to develop materials and resources to support payers in preparation for the initial data submission by February 28<sup>th</sup>.
  - The Division plans to provide payers with updated resources such as the Summary of Filing Requirements, Variance Request Application Review Process Memo, TAG Call Meeting Highlights, and FAQ's soon.
  - The materials will be distributed to payers on the email list, posted on the APCD website ([www.mass.gov/dhcfp/apcd](http://www.mass.gov/dhcfp/apcd)), and can also be directly requested by email or phone.
3. After some discussion about the APCD filing requirements and variance applications, the Division addressed other payer specific technical questions.
4. With no other questions to address, the Division concluded the meeting at 2:30 pm.

### Thursday, February 10<sup>th</sup> - TAG call highlights

1. Young J. welcomed everyone to the TAG call and informed payers that Wed Feb 9<sup>th</sup> TAG call highlights would be included
2. The Division continues to develop materials and resources to support payers in preparation for the initial data submission by February 28<sup>th</sup>.
  - The Division plans to provide payers with updated resources such as the Summary of Filing Requirements, Variance Request Application Review Process Memo, TAG Call Meeting Highlights, and FAQ's soon.
  - The materials will be distributed to payers on the email list, posted on the APCD website ([www.mass.gov/dhcfp/apcd](http://www.mass.gov/dhcfp/apcd)), and can also be directly requested by email or phone.

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- The Division will inform payers next week of the date in advance of February 28<sup>th</sup> when submission of production files for Nov 2010, Dec 2010, and Jan 2011 can begin.
3. Production File Submissions NOT Test Files by February 28, 2011 – The Division emphasized the expectation that the files submitted by February 28, 2011 for November 2010, December 2010, and January 2011 must be PRODUCTION files.
  4. Resubmission of Production Files before May 31, 2011 – The Division's summary of filing requirements states that the submission of legacy files for 2008, 2009, 2010 by May 31, 2011 should also include data for November 2010 and December 2010 despite these files being submitted initially by February 28, 2011. The Division stated that because the variance requests applications are not expected to be completed until May 31, 2011, payers should utilize the results of the production files initially submitted in February 2011 (files for November 2010, December 2010, and January 2011) as well as the monthly files submitted in March 2011, April 2011, and May 2011 to update the variance request applications before the final certification period approaches. The Division expects the results of the edit reports from the production files may require some payers to resubmit production files for previous months to comply with agreed upon threshold levels from the final certification. This may include file submissions for November 2010 and December 2010 when the legacy files for 2008, 2009, and 2010 are fully submitted by May 31, 2011.
  5. The Division addressed other payer specific technical questions.
  6. With no other questions to address, the Division concluded the meeting at 2:30 pm.

### Friday, February 11<sup>th</sup> - TAG call highlights

1. The Division welcomed everyone to the TAG call.
2. The Division continues to develop materials and resources to support payers in preparation for the initial data submission by February 28<sup>th</sup>.
  - The Division plans to provide payers with updated resources such as the Summary of Filing Requirements, Variance Request Application Review Process Memo, TAG Call Meeting Highlights, and FAQ's soon.
  - The materials will be distributed to payers on the email list, posted on the APCD website ([www.mass.gov/dhcfp/apcd](http://www.mass.gov/dhcfp/apcd)), and can also be directly requested by email or phone.
  - The Division will inform payers of the date in advance of February 28<sup>th</sup> when submission of production files for Nov 2010, Dec 2010, and Jan 2011 can begin.
3. The Division addressed other payer specific technical questions.
4. With no other questions to address, the Division concluded the meeting at 2:30 pm.